

HIGHLAND COUNTY HABITAT FOR HUMANITY VOLUNTEER APPLICATION FORM

PERSONAL INFORMATION:

Name: _____ Prefer to be called: _____

Home Address: _____ Birth Date: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

E-mail Address: _____ Mobile Phone: _____

EDUCATION (circle last year completed): High School 1 2 3 4 College 1 2 3 4 Grad School 1 2 3 4

WORK EXPERIENCE:

Employer: _____ Position: _____

Previous Experience:

VOLUNTEER EXPERIENCE (School, Church, or elsewhere):

HABITAT FOR HUMANITY EXPERIENCE?: Yes, Where? No

PHYSICAL/MEDICAL LIMITATIONS:

EMERGENCY CONTACT: _____ Tel: _____

VOLUNTEER INTEREST:

Preferred Days: MON TUES WED THURS FRI SAT SUN

Preferred Shift: 10-12 12-2 2-4 4-7 Other _____

REFERENCES:

Name: _____ Phone: _____

Name: _____ Phone: _____

SPECIAL SKILLS

- Microsoft Word (data entry) Grant Writing Writing (Newsletter/Annual Report) Microsoft Excel (data entry)
- Photography Marketing (TV/Radio/Print) Quick Books Pro Fundraising Special Events (Planning)
- AutoCad Other _____

- GENERAL RESTORE VOLUNTEERS: Level of Skill**
- Customer Service Willing to learn Some Experience Skilled/Can Supervise
 - Cashier Willing to learn Some Experience Skilled/Can Supervise
 - Light Housekeeping Willing to learn Some Experience Skilled/Can Supervise
 - Inventory/Stocking Willing to learn Some Experience Skilled/Can Supervise
 - Merchandising Willing to learn Some Experience Skilled/Can Supervise

GENERAL CONSTRUCTION VOLUNTEERS: Level of Skill

- Framing (rough carpentry for walls) Willing to learn Some Experience Skilled/Can Supervise
- Drywall (hanging) Willing to learn Some Experience Skilled/Can Supervise
- Roofing (installing shingles, gutters and downspouts) Willing to learn Some Experience Skilled/Can Supervise
- Vinyl Siding (installing aluminum siding and trim) Willing to learn Some Experience Skilled/Can Supervise
- Interior Trim (baseboard, trim, cabinets and doors) Willing to learn Some Experience Skilled/Can Supervise
- Painting (interior walls, ceiling and trim) Willing to learn Some Experience Skilled/Can Supervise
- Landscaping (final grading, seeding and planting) Willing to learn Some Experience Skilled/Can Supervise
- Clean Up (during building process and final) Willing to learn Some Experience Skilled/Can Supervise
- Land Bank Maintenance (debris, grass, leaves) Willing to learn Some Experience Skilled/Can Supervise

PHOTO/VIDEO RELEASE:

HC Habitat often will take photos and video of activities in the ReStore and at the construction site.

Do you give permission to use photos/video footage of you in publications, websites, etc.? Yes No

As a volunteer of Highland County Habitat for Humanity: I will be courteous, considerate and will endeavor to make my work of the highest quality. I will be punctual and conscientious in the fulfillment of my duties. If I am unable to serve at the assigned time, I will notify my supervisor and try to exchange shifts with another volunteer. I will follow proper protocol with problems, criticisms and/or suggestions.

Thank you for completing this application. Highland County Habitat for Humanity considers all of the information recorded above confidential. Your signature verifies that all information on this application is accurate and also gives approval to check your references, if deemed necessary, for specific jobs.

Signature: _____ Date: _____

Office USE ONLY: Application Received: _____ Interview: _____ Orientation: _____

Office: _____ General ReStore: _____ Warehouse: _____ Cashier: _____

Construction 101: _____ Specialized Work Site: _____ Other: _____